



VERWOOD TOWN YOUTH FOOTBALL CLUB

Learning Agreement for VTFC

1. Introduction

- 1.1. The Verwood Town Football Club is committed to creating and maintaining the safest possible environment for children and young people to enjoy Youth Football.
- 1.2. We sponsor (pay the fees in relation to) training courses for all our volunteers. Some of these costs are non-recoverable and therefore we look for a minimum level of commitment from participants to invest their own time back into the club, for the benefit of our players, in return for that sponsorship.
- 1.3. VTFC recognises that the applicant must be over the age of 18, and will often be applying for or on behalf of a minor under the age of 18. If under 18, the applicant must have the permission of a parent or guardian who will act as guarantor in relation to clause 4 of this agreement.

2. The Parties

- 2.1. Verwood Town Football Club (VTFC) of 41 The Curlews Verwood BH31 6NT; and
- 2.2. The applicant / attendee as specified on the application form submitted; and
- 2.3. The guarantor as specified on the application form submitted (if applicable)

3. Obligations of the club when sponsoring

- 3.1. To provide reasonable information to the applicant / attendee about the course including:
 - a) The qualifications that will be derived on completion;
 - b) The dates, times and locations of the training;
 - c) The expectations of the applicant on undertaking the course in terms of time, online learning or practical demonstrations
 - d) The cost of the course in advance of enrolment
 - e) Making the applicant aware of this learning agreement and matters in clauses 3 and 4
- 3.2. To make reasonable accommodations for an applicant / attendee with accessibility needs
- 3.3. To coordinate and liaise between the applicant / attendee and the course provider
- 3.4. To pay the fees of the applicant / attendee if enrolled
- 3.5. To keep a record of who has trained in what, and support currency with reminders if training needs renewing making use of club record systems and FA WGS.

4. Obligations on the successful attendee once enrolled on a VTFC Sponsored Course

- 4.1. To share this agreement with a parent or guardian prior to submitting any application, if applicable
- 4.2. To attend and meaningfully contribute to the course as a VTFC ambassador
- 4.3. To try to the best of their own ability on the course in theory and practical sessions
- 4.4. To be supportive of fellow attendees
- 4.5. To complete assignments or pre-work on time
- 4.6. To provide honest but constructive feedback on the course attended to the provider and VTFC
- 4.7. To notify the club of any issues associated with difficulties in any of the above as soon as practicable
- 4.8. To provide VTFC with a copy of any certifications you hold and ensure FA WGS is up to date
- 4.9. To keep your qualification active and effective by undertaking CPD and preventing lapse in your qualification.
- 4.10. To become a member of the FA Licensed Coaches Club if qualified at FA Level 1 or above.
<http://faccreg.thefa.com/>
- 4.11. To give VTFC the benefit of your training for the minimum periods set out below:

| Course | Illustrative Course Fee | Minimum Commitment Required from the person trained |
|--------------------------|---|---|
| FA Level 1 | £150 | Be an active member of VTFC coaching community and join the FA Licensed Coaches Club. Be a head coach / manager for your team for at least one full season post qualification. And sustain your qualification with appropriate CPD each year. |
| FA Level 2 | £350 (or less depending on previous qualifications) | Be an active member of VTFC senior coaching community and join the FA Licensed Coaches Club. – sharing best practice and advanced knowledge with other Level 1 coaches within VTFC and supporting / hosting CPD events for them. Host, assist and/or develop, at least 3 Level 2 training sessions for teams other than your own in addition to supervising one main team though one complete season post qualification. |
| FA Refereeing Hub (mini) | £50 | Be an active member of the refereeing hub and referee no fewer than 9 VTFC matches per season qualified. |
| FA Refereeing Full | £100 | Be an active member of the refereeing hub and referee no fewer than 9 VTFC matches per season qualified. |
| FA Level 1 Futsal | £40 | Be supportive of VTFC Futsal Teams – hosting/assisting at least two sessions for two teams in any age group focussed on Futsal skills in addition to supporting one further team through a Futsal season. |

5. **Failing to adhere to these terms and minimum expected standards:**

- 5.1. In the event that the applicant / attendee is found reasonably to be in breach of the terms of this learning agreement, and does not make reasonable corrections within a time period specified by VTFC Football Development Officer then the VTFC committee reserves the right to claim from the applicant / attendee or their guarantor, a sum equal to up to one half of the fees of the relevant course.
- 5.2. The VTFC committee shall take into consideration the gravity of the non-compliance, and also take into account the volunteering history of the applicant / attendee in addition to any special circumstances which make recovering any fee disproportionate.
- 5.3. The decision of the committee on the matter of recovery of fees from the applicant / attendee or guarantor is final and any invoice for repayment must be paid within 30 days of issue.
- 5.4. By submitting an application form and accepting a place on a course – the applicant is agreeing to these terms and conditions and binding themselves or the guarantor (as applicable)